

## **REGISTRATION PACKAGE**

Please return the application package with all of the following documents. An incomplete application will not be processed until all documents are received.

- Student information sheet**
- Copy of student's birth or adoption certificate**
- Proof of "Landed Immigrant" status for non-Canadian applicants**
- Copy of applicant's latest report card and any supporting documentation**
- Parent information sheet**
- Family information sheet**
- Completed medical information sheet**
- Emergency contact information**
- Applicant's personal handwritten essay**
- Personal information consent sheet**
- \$250.00 non-refundable application fee**

Upon receipt of the completed application form, the applicant will be contacted to arrange an admission interview.

After the admissions interview, the applicant will be contacted within two weeks regarding acceptance status.

|                                |
|--------------------------------|
| Date received _____            |
| Application Fee received _____ |
| Acceptance date _____          |
| FOR OFFICE USE ONLY            |

## APPLICATION FOR ADMISSION: 2008/09 SCHOOL YEAR

### STUDENT INFORMATION

Applicant's Full Name: \_\_\_\_\_  Male  Female

\_\_\_\_\_ Surname \_\_\_\_\_ Given \_\_\_\_\_ Middle  
Date of Birth: \_\_\_\_\_ Place of Birth: \_\_\_\_\_ Citizenship: \_\_\_\_\_

Home Address: \_\_\_\_\_

City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Grade Applying For: \_\_\_\_\_ AHC No.: \_\_\_\_\_

Current School: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Principal's Name: \_\_\_\_\_

**Please include a copy of student's birth or adoption certificate.**

**Non-Canadians must submit proof of landed immigrant status with application.**

**Please include a copy of most recent report card.**

## PARENT INFORMATION

### FATHER/GUARDIAN

Home Address (if different from student):

City: Province: Postal Code:

Home Phone: Work:

Cell: E-Mail:

Employer:

Position:

Business Address:

### MOTHER/GUARDIAN

Home Address (if different from student):

City: Province: Postal Code:

Home Phone: Work:

Cell: E-Mail:

Employer:

Position:

Business Address:

### Please fill out the following if parents are separated or divorced:

Who is the Legal Guardian?

Stepfather's name: Stepmother's name:

Are reports and correspondence to be sent to both parents?  Yes  No

If no, please provide the address information should be sent to:

\_\_\_\_\_

## FAMILY INFORMATION

1. How did you hear about Tanbridge Academy?

Current Tanbridge Family    Tanbridge Web site

Referred by \_\_\_\_\_

Friend    Advertisement

Other \_\_\_\_\_

2. Please indicate which skill development program your child will participate in:

Hockey    Soccer    Hockey/Soccer Combo    Flex Program

Ringette    Dance

3. Has your child ever required an Individualized Performance Plan (IPP)? If yes, please provide details.

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4. To help your child integrate well with Tanbridge Academy, please list any other information about your child that you feel the school should know. Include the following kinds of information: academic, social, dietary, medical conditions, etc.

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5. Why are you interested in having your child attend Tanbridge Academy?

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5. Do you have any other school aged children? If yes, what are their ages?

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## MEDICAL INFORMATION

1. Is your child currently taking any medication or under any medical treatment that the school should be aware of? If yes please describe the condition and medication prescribed.

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2. Does the applicant have any allergies or medical conditions that we should be aware of?

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3. Is there any reason that your child may not be able to participate in a full range of academic or athletic programs offered by Tanbridge Academy?

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## EMERGENCY CONTACT INFORMATION

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

I/we have read the terms and conditions of this application and agree to be bound by them.

Parent/Legal Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Legal Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_



# PERSONAL INFORMATION CONSENT

## To be completed by Parent/Legal Guardian and returned with Application Package

I consent to having Tanbridge Academy collect personal information that may include student identification information, birth certificate, legal guardianship details, parents' work numbers and e-mail addresses, behavioural, academic and health information, most recent report card, emergency contact's name and number, health insurance number and any similar information needed for registration.

I further consent to the use and disclosure of information contained in this form and otherwise collected by or on behalf of Tanbridge Academy for the following purposes:

- For the evaluation, admission and registration of new students
- For the re-registration of returning students
- For determining eligibility for provincial grants
- For accounting, payroll and billing purposes
- For school advancement, development and fundraising
- For Tanbridge Academy Parents Association purposes
- For school communications, publications, class lists, notices and marketing materials
- For photographs and work samples of students that may be used in school communications, publications, notices and promotional materials

This information is required in order to register your child at this school, to provide services to parents, students and staff, and to assist the school authority in making an informed decision as to your child's suitability and appropriate placement in the school. It will also allow the school to respond immediately to an emergency. Tanbridge Academy will not use or disclose any personal information provided herein for any purpose, other than those listed above, without express written consent of the applicant or other party who has provided information. If you do not want your personal information used for any of the above purposes, or for more information, please contact Darren Olson, Headmaster, Tanbridge Academy, at 403-259-3443.

Parent/Legal Guardian Signature:

Date:

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Parent/Legal Guardian Signature:

Date:

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## **TUITION AND FEES SUMMARY**

### **FEE SCHEDULE 2008/09 SCHOOL YEAR**

#### **SKILL DEVELOPMENT PROGRAM \$12,000.00**

This fee includes all academic and athletic fees except for:

- Uniforms
- Field trip fee
- Extra-curricular programs

#### **FLEX PROGRAM \$8,500.00**

The Flex Program fee is strictly for academic costs. The fee does not include skill development costs or any of the following:

- Uniforms
- Field trip fee
- Extra-curricular programs

### **NEW STUDENT FEE PAYMENT SCHEDULE**

**\$250.00 Non-refundable application fee** due with application.

**\$2,750.00 Non-refundable enrolment deposit** due upon acceptance to  
Tanbridge Academy.

**\$9,000.00 Skill development fee. Balance of tuition** due September 15, 2008.

**\$5,500.00 Flex program fee. Balance of tuition** due September 15, 2008.

Flexible payment plans are available. Please contact the school for further information.

# STUDENT INFORMATION RELEASE FORM

We require permission to have your child's permanent academic file sent to Tanbridge Academy for the coming school year.

Previous school or institution attended during 2007/08 school year:

Name of School:

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Address:

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City:

Province:

Postal Code:

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Fax Number:

Phone Number:

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Student Name:

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Last

Given

Middle

Date of Birth:

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We hereby give permission to have the above student's permanent file forwarded to Tanbridge Academy.

## **Admissions**

Tanbridge Academy

510 - 77th Avenue S.E.

Calgary, Alberta

T2H 1C3

Phone: (403) 259-3443 Fax: (403) 259-3432

Parent/Guardian Signature:

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## CONDITIONS OF ENROLMENT AGREEMENT

1. Any documents outlining rules and regulations of the Academy provided by the Headmaster of the Academy are part of the agreement.
2. Prolonged, unsubstantiated absences or chronic tardiness by the student may be grounds for discontinuation of enrolment of the student.
3. Failure by the parents or the guardian of the student to comply with the financial obligations may result in discontinuation of enrolment of the student.
4. Possession of or being under the influence of illicit drugs and/or alcohol by the student while on school premises or while participating in school activities may be grounds for expulsion from the Academy. Use of tobacco products is not permitted by any students.
5. Continued unwillingness on the part of the student to conform to the school's explicitly stated regulations regarding conduct within the jurisdictional area of the school may result in the student's suspension or expulsion from the Academy.
- 6. In the event that a student is withdrawn or expelled, there will be no refund of tuition or fees paid to the person financially responsible for the student.**

*The student and parent(s) or person(s) having legal custody of the student hereby agree with the established rules and regulations of the Academy with respect to student attendance and student behaviour.*

We, the undersigned, accept this agreement signed on the \_\_\_\_ day of \_\_\_\_\_, 2008, in the city of Calgary, Province of Alberta.

Parent/Guardian:

Signature

Name

Parent/Guardian:

Signature

Name

Student:

Signature

Name