

REGISTRATION PACKAGE

Included in this package you will find the following

- Student information sheet**
- Copy of student's birth or adoption certificate**
- Proof of "Landed Immigrant" status for non-Canadian applicants**
- Copy of applicant's latest report card and any supporting information**
- Parent information sheet**
- Family information sheet**
- Completed medical information sheet**
- Emergency contact information**
- Applicant's personal hand written essay**
- Personal information consent sheet**
- \$250.00 non-refundable application fee**

Upon receipt of the completed application form, the applicant will be contacted to arrange admission interview.

After the admissions interview, the applicant will be contacted within two weeks regarding acceptance status.

Date received _____
Application Fee received _____
Acceptance date _____
FOR OFFICE USE ONLY

APPLICATION FOR ADMISSION: 2009/10 SCHOOL YEAR

STUDENT INFORMATION

Applicant's Full Name: _____ Male Female

Date of Birth: _____ Place of Birth: _____ Citizenship: _____

Home Address: _____

City: _____ Province: _____ Postal Code: _____

Home Phone: _____

Grade Applying For: _____ AHC No.: _____

Current School: _____

Address: _____

City: _____ Province: _____ Postal Code: _____

Principal's Name: _____

If you wish to declare that you are an Aboriginal person, please specify:

- Status Indian/First Nations**
- Non-Status Indian/First Nations**
- Métis**
- Inuit**

PARENT INFORMATION

FATHER/GUARDIAN

Name: _____

Home Address (if different from students): _____

City: _____ Province: _____ Postal Code: _____

Home Phone: _____ Work: _____

Cell: _____ E-Mail: _____

Employer: _____

Position: _____

Business Address: _____

MOTHER/GUARDIAN

Name: _____

Home Address (if different from students): _____

City: _____ Province: _____ Postal Code: _____

Home Phone: _____ Work: _____

Cell: _____ E-Mail: _____

Employer: _____

Position: _____

Business Address: _____

Please fill out the following if parents are separated or divorced:

Who is the legal Guardian? _____

Stepfather's name: _____ Stepmother's name: _____

Are reports and correspondence to be sent to both parents? Yes No

If no, please list the address we should mail school correspondence to: _____

FAMILY INFORMATION

1. How did you hear about Tanbridge Academy?

Current Tanbridge Family Tanbridge Web site

Referred by _____

Friend Advertisement

Other _____

2. Please indicate which skill development program your child will participate in:

Hockey Soccer Baseball Flex Program Combo

3. Has your child ever required an Individualized Performance Plan (IPP)? If yes, please provide details.

4. To help your child integrate well with Tanbridge Academy, please list any other information about your child that you feel the school should know. Include the following kinds of information: academic, social, dietary, medical conditions, etc.

5. Why are you interested in having your child attend Tanbridge Academy?

6. Do you have any other school aged children? If yes, what are their names and ages?

MEDICAL INFORMATION

1. Is your child currently taking any medication or under any medical treatment that the school should be aware of? If yes please describe the condition and medication prescribed.

2. Does the applicant have any allergies or medical conditions that we should be aware of?

3. Is there any reason that your child may not be able to participate in a full range of academic or athletic programs offered by Tanbridge Academy?

I/we have read the terms and conditions of this application and agree to be bound by them.

Parent/Legal Guardian Signature:

Date:

Parent/Legal Guardian Signature:

Date:

EMERGENCY CONTACT INFORMATION

Name:

Relationship:

Phone:

Cell:

PERSONAL INFORMATION CONSENT

To be completed by parent/Legal Guardian and returned with Application Package

I consent to having Tanbridge Academy collect personal information that may include student identification information, birth certificate, legal guardianship details, parents' work numbers and e-mail addresses, behavioural, academic and health information, most recent report card, emergency contact's name and number, health insurance number and any similar information needed for registration.

I further consent to the use and disclosure of information contained in this form and otherwise collected by or on behalf of Tanbridge Academy for the following purposes:

- For the evaluation, admission and registration of new students
- For the re-registration of returning students
- For determining eligibility for provincial grants
- For accounting, payroll and billing purposes
- For school advancement, development and fundraising
- For Tanbridge Academy Parents Association purposes
- For school communications, publications, class lists, notices and marketing materials
- For photographs and work samples of students that may be used in school communications, publications, notices and promotional materials

This information is required in order to register your child at this school, to provide services to parents, students and staff, and to assist the school authority in making an informed decision as to your child's suitability and appropriate placement in the school. It will also allow the school to respond immediately to an emergency. Tanbridge Academy will not use or disclose any personal information provided herein for any purpose, other than those listed above, without express written consent of the applicant or other party who has provided information. If you do not want your personal information used for any of the above purposes, or for more information, please contact Darren Olson, Headmaster, Tanbridge Academy, at 403-259-3443.

Parent/Legal Guardian Signature: _____

Date: _____

Parent/Legal Guardian Signature: _____

Date: _____

CONDITIONS OF ENROLMENT AGREEMENT

1. Any documents outlining rules and regulations of the Academy provided by the Headmaster of the Academy are part of the agreement.
2. Prolonged, unsubstantiated absences or chronic tardiness by the student may be grounds for discontinuation of enrolment of the student.
3. Failure by the parents or the guardian of the student to comply with the financial obligations may result in discontinuation of enrolment of the student.
4. Possession of or being under the influence of illicit drugs and/or alcohol by the student while on school premises or while participating in school activities may be grounds for expulsion from the Academy. Use of tobacco products is not permitted by any students.
5. Continued unwillingness on the part of the student to conform to the school's explicitly stated regulations regarding conduct within the jurisdictional area of the school may result in the student's suspension or expulsion from the Academy.
6. In the event that a student is withdrawn or expelled, there will be no refund of tuition or fees paid to the person financially responsible for the student.

The student and parent(s) or person(s) having legal custody of the student hereby agree with the established rules and regulations of the Academy with respect to student attendance and student behaviour.

We, the undersigned, accept this agreement signed on the ____ day of _____, 2009, in the city of Calgary, Province of Alberta.

Parent/Guardian:

Signature Name

Parent/Guardian:

Signature Name

Student:

Signature Name

STUDENT INFORMATION RELEASE FORM

We require permission to have your child's permanent academic file sent to Tanbridge Academy for the coming school year.

Previous school or institution attended during 2008/09 school year:

Name of School: _____

Address: _____

City: _____

Province: _____

Postal Code: _____

Fax Number: _____

Phone Number: _____

Student Name: _____

Last

Given

Middle

Date of Birth: _____

We hereby give permission to have the above student's permanent file forwarded to Tanbridge Academy.

Admissions

Tanbridge Academy

510 - 77th Avenue S.E.

Calgary, Alberta

T2H 1C3

Phone: (403) 259-3443 Fax: (403) 259-3432

Parent/Guardian Signature: _____

TUITION AND FEES SUMMARY

FEE SCHEDULE 2009/10 SCHOOL YEAR

SKILL DEVELOPMENT PROGRAM \$12,500.00

This fee includes all academic and athletic fees except for:

- Uniforms
- Field trip fee
- Extra-curricular programs

FLEX PROGRAM \$9,000.00

The Flex Program fee is strictly for academic costs. The fee does not include skill development costs or any of the following:

- Uniforms
- Field trip fee
- Extra-curricular programs

NEW STUDENT FEE PAYMENT SCHEDULE

\$250.00 Non-refundable application fee due with application.

\$2,750.00 Non-refundable enrolment deposit due upon acceptance to Tanbridge Academy.

\$3,000.00 Due September 1, 2009.

\$6,500.00 Due October 30, 2009.

RE-REGISTRATION FEE PAYMENT SCHEDULE

\$3,000.00 Non-refundable first payment – April 1, 2009

\$3,000.00 September 1, 2009

\$6,000.00 October 30, 2009

PAYMENT OPTIONS

Payments are accepted by cheque only. Flexible payment plans are available. Please contact the school for further information.

All cheques are payable to Tanbridge Academy.