

REGISTRATION PACKAGE

Included in this package you will find the following

- Student information sheet
- Copy of student's birth or adoption certificate
- Proof of "Landed Immigrant" status for non-Canadian applicants
- Copy of applicant's latest report card and any supporting information
- Parent information sheet
- Family information sheet
- Completed medical information sheet
- Emergency contact information
- Personal information consent sheet
- \$350.00 non-refundable application fee

Upon receipt of the completed application form, the applicant will be contacted to arrange admission interview.

After the admissions interview, the applicant will be contacted within two weeks regarding acceptance status.

Mail or drop off at Admissions:

Tanbridge Academy
510 - 77th Avenue S.E.
Calgary, Alberta
T2H 1C3

Date received _____
Application Fee received _____
Acceptance date _____
FOR OFFICE USE ONLY

APPLICATION FOR ADMISSION: 2011/12 SCHOOL YEAR

STUDENT INFORMATION

Applicant's Full Name: _____ Male Female

Date of Birth: _____ Place of Birth: _____ Citizenship: _____

Home Address: _____

City: _____ Province: _____ Postal Code: _____

Home Phone: _____

Grade Applying For: _____ AHC No.: _____

Current School: _____

Address: _____

City: _____ Province: _____ Postal Code: _____

Principal's Name: _____

Alberta Education ID Number: _____

If you wish to declare that you are an Aboriginal person, please specify:

- Status Indian/First Nations
- Non-Status Indian/First Nations
- Métis
- Inuit

RESIDENT BOARD

(this is the school Authority in which the student's parent lives and pays taxes to)

Please choose one:

Calgary

- 3030 Calgary School District #19
- 4010 Calgary RCSSD #1 (Catholic)
- 1180 Foothills School Div #38
- 1190 Rocky View School Div #41

Okotoks

- 1180 Foothills School Div #38
- 4208 Christ the Redeemer CSRD #3 (Catholic)

Chestermere

- 1190 Rockyview School Div #41
- 4010 Calgary RCSSD #1 (Catholic)

FAMILY INFORMATION

1. How did you hear about Tanbridge Academy?

- Current Tanbridge Family Tanbridge Web site
- Referred by _____
- Friend Advertisement
- Other _____

2. Please indicate which skill development program your child will participate in:

- Hockey Soccer Baseball Flex Program Figure Skating

3. Has your child ever required an Individualized Performance Plan (IPP)?

- Yes No If "Yes", please provide a copy.

4. To help us integrate your child into Tanbridge Academy, please provide any additional information about your child that you believe will better help the school meet their needs. Include the following kinds of information: academic, social, dietary, etc.

5. Why are you interested in having your child attend Tanbridge Academy?

MEDICAL INFORMATION

1. If your child is currently taking any medication or undergoing any medical treatment that Tanbridge Academy should be aware of please describe the condition and medication prescribed.

2. Does your child have any allergies or medical conditions that Tanbridge Academy should be aware of?

3. Is there any reason that your child may not be able to participate in a full range of academic or athletic programs offered by Tanbridge Academy?

I/we have read the terms and conditions of this application and agree to be bound by them.

Parent/Legal Guardian Signature: _____ Date: _____

Parent/Legal Guardian Signature: _____ Date: _____

EMERGENCY CONTACT INFORMATION

Name: _____ Relationship: _____

Phone: _____ Cell: _____

PERSONAL INFORMATION CONSENT

To be completed by parent/Legal Guardian and returned with Application Package

I consent to having Tanbridge Academy collect personal information that may include student identification information, birth certificate, legal guardianship details, parents' work numbers and email addresses, behavioural, academic and health information, most recent progress reports emergency contact's name and number, health insurance number and any similar information the school deems necessary for registration.

I further consent to the use and disclosure of information contained in this form and otherwise collected by or on behalf of Tanbridge Academy for the following purposes:

- o For the evaluation, admission and registration of new students
- o For the re-registration of returning students
- o For determining eligibility for provincial grants
- o For accounting, payroll and billing purposes
- o For school advancement, development and fundraising
- o For Tanbridge Academy Parents Association purposes
- o For school communications, publications, class lists, notices and marketing materials
- o For photographs and work samples of students that may be used in school communications, publications, notices and promotional materials

This information is required in order to register your child at this school, to provide services to parents, students and staff, and to assist the school authority in making an informed decision as to your child's suitability and appropriate placement in the school. It will also allow the school to respond immediately to an emergency. Tanbridge Academy will not use or disclose any personal information provided herein for any purpose, other than those listed above, without express written consent of the applicant or other party who has provided information. If you do not want your personal information used for any of the above purposes, or for more information, please contact Darren Olson, Headmaster, Tanbridge Academy, at 403-259-3443.

Parent/Legal Guardian Signature: _____

Date: _____

Parent/Legal Guardian Signature: _____

Date: _____

PARENT RELEASE FORM FOR MEDIA PUBLISHING

Tanbridge Academy may use the image of my/our child as indicated below. If permission is granted uses include the display, distribution, publication, transmission, or otherwise use of photographs, images, and/or video taken of my child for use in materials that include, but may not be limited to, printed materials such as brochures and newsletters, videos, and digital images such as those on the Tanbridge Academy Web site.

Deny permission to use my child's image at all.

Grant permission to use my child's image in the following ways (mark all that apply):

- Limited usage: I want my child's image used within the Tanbridge Academy setting only (not in the larger community).
- Limited usage: I want my child's image used for educational materials only (not marketing). This could be either within Tanbridge Academy or in the larger community. One example of this could be videos in parent education classes.
- Limited usage: I want my child's image used on printed materials only (no digital or video use).
- Unrestricted usage: I give unrestricted permission for my child's image to be used in print, video, and digital media. I agree that these images may be used by Tanbridge Academy for a variety of purposes and that these images may be used without further notifying me. I do understand that the child's last name will not be used in conjunction with any video or digital images.

I/We, the undersigned agree to the use of images as indicated above

Student Name: _____

Parent/Guardian Signature(s): _____

Date: _____

If student is 14 years or older

Student Signature _____ Date _____

CONDITIONS OF ENROLMENT AGREEMENT

1. Any documents outlining rules and regulations of Tanbridge Academy provided by the Headmaster of the Academy are part of this agreement.
2. Prolonged, unsubstantiated absences or chronic tardiness by the student may be ground for discontinuation of enrolment of the student.
3. Failure by the parents or the guardian of the student to comply with the financial obligations may result in discontinuation of enrolment of the student.
4. Possession of or being under the influence of illicit drugs and/or alcohol by the student while on school premises or while participating in school activities may be grounds for expulsion from Tanbridge Academy. Use of tobacco products is not permitted by any students.
5. Continued unwillingness on the part of the student to conform to the school's explicitly stated regulations regarding conduct within the jurisdictional area of the school may result in the student's suspension or expulsion from Tanbridge Academy.
6. In the event that a student is withdrawn or expelled from Tanbridge Academy:
 - Prior to February 1st of the school year, tuition fees for two additional months will deemed to be owing any additional tuition fees on deposit it will be refunded.
 - On or after February 1st of the school year the person(s) accepting financial responsibility for tuition are liable for the full year's fees.
 - Please note if a student is withdrawn or expelled parents are responsible for finding an alternative placement or arranging for home schooling if an in-school placement for the balance of the school year cannot be found.

The student and parent(s) or person(s) having legal custody of the student hereby agree with the established rules and regulations of Tanbridge Academy with respect to student attendance, student behavior and any other written expectations provided by the Headmaster.

We, the undersigned, accept this agreement signed on the ____ day of _____, 2011, in the city of Calgary, Province of Alberta.

Parent/Guardian:

Signature Name

Parent/Guardian:

Signature Name

Student:

Signature Name

TUITION AND FEES SUMMARY

**Fees for 2011/12 School Year are not expected to rise more than 5%. The tuition will be set after Alberta Education releases the budget for the 2011/12 school year. Tanbridge Academy is a not-for-profit organization and therefore fees are set to assist with cost recovery not for any profit.

FEE SCHEDULE 2011/12 SCHOOL YEAR

SKILL DEVELOPMENT PROGRAM \$13,095.00

TUITION \$9,245

SKILL DEVELOPMENT \$3,500

FIELD TRIP FEE \$350.00

This fee includes all academic and athletic fees except for:

- Uniforms
- Extra-curricular programs

FLEX PROGRAM \$9,595.00

TUITION \$9,245

FIELD TRIP FEE \$350.00

The Flex Program fee is strictly for academic costs. The fee does not include skill development costs or any of the following:

- Uniforms
- Extra-curricular programs

FAMILY BOND AND INITIATION FEE

As part of the enrollment requirement at Tanbridge, the Academy requires a \$3500.00 family bond. This is a non-interest bearing, one-time payment for enrollment into Tanbridge Academy that will be refunded, minus any money that is owed to Tanbridge Academy, after the last student from the family graduates or withdraws from Tanbridge Academy. Tanbridge also requires a non-refundable \$1500.00 family initiation fee. This fee can be paid over three years at \$500.00/year.

SKILL DEVELOPMENT FEE PAYMENT SCHEDULE

\$1,850.00 Non-refundable first payment – April 4, 2011

\$3,000.00 June 15, 2011

\$3,000.00 September 2, 2011

\$5,245.00 balance of payment October 28, 2011

FLEX PROGRAM FEE PAYMENT SCHEDULE

\$1,850.00 Non-refundable first payment – April 4, 2011

\$3,000.00 June 15, 2010

\$3,000.00 September 2, 2011

\$1,745.00 balance of payment October 28, 2011

Payments are accepted by cheque only.

Flexible payment plans are available. Please contact the school for further information.

All cheques are payable to Tanbridge Academy.

Date received _____
Application Fee received _____
Acceptance date _____
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REGISTRATION INFORMATION: 2011/12 SCHOOL YEAR

STUDENT INFORMATION

Student's Name:

Last

Given

Middle

Skill Development Program:

Hockey Soccer Baseball Flex Figure Skating

Please note any changes to your personal information:

Address:

City: _____ Province: _____ Postal Code: _____

Phone: _____

Parents' e-mail address: _____

EMERGENCY CONTACT INFORMATION

Name _____

Address: _____

City: _____ Province: _____ Postal Code: _____

Phone: _____

Have any new medical issues arisen? (Explain.)

STUDENT CUMULATIVE FILE RELEASE FORM

We require permission to have your child's permanent academic file sent to Tanbridge Academy for the coming school year.

Previous school or institution attended during 2011/12 school year:

Name of School: _____

Address: _____

City: _____

Province: _____

Postal Code: _____

Fax Number: _____

Phone Number: _____

Student Name: _____

Last

Given

Middle

Date of Birth: _____

Alberta Education ID Number: _____

We hereby give permission to have the above student's permanent file forwarded to Tanbridge Academy.

Admissions
Tanbridge Academy
510 - 77th Avenue S.E.
Calgary, Alberta
T2H 1C3
Phone: (403) 259-3443 Fax: (403) 259-3432

Parent/Guardian Signature: _____